

## ADMINISTRATIVE-INTERNAL USE ONLY

Executive Registry

24-031

6 January 1984

MEMORANDUM FOR: See Distribution

SUBJECT : DDCI Meeting with Secretary  
of State on Friday, 13 January 1984

1. The DDCI plans to have a luncheon meeting with Secretary Shultz on Friday, 13 January. It is requested that any suggestions you may have for possible topics to be raised be identified by phone to [ ] office (extensions [ ]), by 1700 hours 10 January, in order to forward these topics to the DDCI for his consideration. A negative response is requested.

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2. For those topics selected by the DDCI, please prepare succinct talking points to cover key issues and forward any backup material you deem appropriate. These materials should be forwarded to [ ] (SA/DCI/IA) by 1700 hours, 11 January.

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Executive Secretary

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